

The Strand HOA

Architectural Review Board Change or Maintenance Form

The Homeowners responsibility is to maintain his/her lot and residence in good repair and in a neat and attractive condition in accordance with the HOA community wide standards and governing documents. This includes, but is not limited to, landscaping not maintained by the Homeowners Association, major landscaping changes, removing, replacing or adding trees, exterior painting of homes, repair or replace roofs, work around the home foundation, or any other exterior work.

Owners Name: _____

Address: _____

Phone Number: _____

Email Address: _____

Maintenance or Change Requested* _____

*Please attach information such as plans, drawings, color pallets, roof tiles, tree type. etc.

Contractor Name: _____

Is Contractor Insured: Y**____ N____

Is Contractor Licensed: Y**____ N____

**Must be submitted with this application.

Adjourning neighbors must be informed so they are aware of activity and possible easement problems:

Owners Name: _____

Address: _____

Phone Number: _____

Owners Name: _____

Address: _____

Phone Number: _____

HOA Review:

Date:_____ Approved:_____ Disapproved***_____

Director Signature:_____

***Reason for Disapproval:_____

Forwarded to Master Board if necessary for Approval: Y____N_____

NO WORK CAN COMMENCE WITHOUT HOA APPROVAL, AND THE MASTER BOARD, IF NECESSARY. APPROVAL OF THIS APPLICATION IS NOT APPROVAL OF EXISTING GOVERNMENTAL RULES, REGULATIONS, LAWS, ETC. IT IS THE RESPONSIBILITY OF THE HOMEOWNER OR THEIR CONTRACTOR, TO DIRECTLY CONTACT THE PROPER AUTHORITIES TO RECEIVE ANY NECESSARY PERMITS, ETC. COPIES OF ALL PERMITS SHALL BE SENT TO THE HOA BEFORE WORK CAN COMMENCE. THE HOA MAY CONDUCT INSPECTIONS OF THE WORK AT VARIOUS TIMES TO ENSURE COMPLIANCE WITH THE APPROVED APPLICATION.

Other Information:

If work is being done inside the home, you may still need the contractors insurance for any outside damages, especially when a dumpster is involved.

Work that may affect common areas (sidewalks or streets may require a deposit which will be returned if there is no damage).

CONSTRUCTION WORK IS ONLY ALLOWED MONDAY THROUGH FRIDAY, 7:30 AM - 5:30 PM.

SATURDAY, 7:30 AM - 2 PM. NO SUNDAY WORK ALLOWED

ALL QUESTIONS SHOULD BE REFERRED TO OUR PROPERTY MANAGER TO SAVE TIME ESPECIALLY TO DETERMINE IF A FORM IS REQUIRED.